

TO WHOM IT MAY CONCERN

This is to certify that [Employee Name] bearing Employee Code: [Number] has been working with [Organization Name] as a full-time employee at the position of [Employee Designation] from [Date of Joining] to [Date of Resignation].

Besides managing the assignments with the utmost expertise and maximal efficiency, he has maintained an outstanding professional demeanor and showcased an excellent moral character throughout his tenure.

We are glad to inform you that we had a commendable experience having him on board and his services will always be valued and remembered by us. Thus, we have no objection to his applying to seek different job opportunities and start working with any other organization w.e.f [Relieving Date].

We wish him the best of luck in his future endeavors.

For [Organization Name]

Authorized Signatory